

Quiltville Trunk Shows, Lectures & Workshops Contract

A signed copy of this document must be part of any agreement between Bonnie Hunter and your group. I prefer using this contract, even if your guild has its own. There may be variances between different contracts and I need the guild to follow the information contained in this contract.

Please contact Bonnie to set preliminary dates and to reserve your spot in Bonnie's schedule. However, her schedule may change without notice until a contract is received. All requested information must be filled out, signed by you, and returned to Quiltville as soon as your dates are agreed upon to hold your dates.

Please note, prices are set upon returning the completed contract to Bonnie. A signed contract locks in your dates and fees. If your guild has not sent in the contract, and prices change, your guild will be responsible for the fees current at the time of contract submission.

- Thank You!

Bonnie Hunter
136 Teague Ct
Winston Salem NC 27107
Cell (336)749-3202
Quiltville@gmail.com

Guild/Organization: _____
Representative: _____
Street Address: _____
City, State ,Zip: _____
Contact phone: _____
Contact email: _____

This contract is entered into between _____ (guild or organization) and Bonnie Hunter, Quiltville.com

Lecture:

Date: _____ Time: _____ Program: _____

LOCATION of LECTURE: Please include name of building, street address, zip and phone number: _____

Workshops:

Date: _____ Time: _____ Workshop: _____
Date: _____ Time: _____ Workshop: _____
Date: _____ Time: _____ Workshop: _____

LOCATION of WORKSHOP: Please include name of building, street address, zip and phone number: _____

Bonnie is responsible for sending any necessary supplies lists for classes/workshops. Many class requirement lists are available under their class descriptions at <http://quiltville.com/trunkshow.shtml>
Samples are not available for shipping ahead at this time due to my heavy travel schedule. I need my quilts with me to show at other guild engagements.

Most lectures are illustrated with actual quilts, not slides.
I will need two "holders" and two "folders" to handle quilts and a table to lay quilts on.

A table for signing books is also helpful. If I am flying to your guild, a quilt stand to hang my "demo quilt" will be needed as well.

If I am flying to your location, I will be bringing 2 50lb bags of quilts as "checked baggage" and my clothes in a carry on. I prefer to show REAL QUILTS instead of a computer power point show.

Fees through Dec 31, 2014:

Trunkshow/Lecture: \$450 plus expenses

Full Day Workshop: \$650 plus expenses

Half Day Workshop: \$550 plus expenses

Fees for all workshops are based on a class load of up to 24 students. If you have more than 24 students, there is an additional fee of \$35.00 for each student over 24.

Expenses may also include the cost of any printing of instruction sheets. A receipt will be provided with invoice to your guild. In most cases, instruction sheets can be downloaded via the internet and printed by each class member, and this saves on printing expenses for everyone. Please encourage your guild to print their own. I will provide the files as needed.

Lectures and Workshops can be combined for consecutive days. Please contact Bonnie for details.

- If your guild or shop is within 90 miles of Winston-Salem NC, no lodging will be required, except in the event of bad weather, but round-trip mileage is required at the current federal rate.
- Locations farther than 90 miles from Winston-Salem, NC may require lodging and round-trip mileage at the current federal rate. Distances more than 500 miles in any direction from Winston Salem, NC may also include lodging along the way in your guild expenses if I am driving to your location.
- Lodging request: Due to allergies and personal issues, a hotel is requested for my stay with your guild. For my safety as a single traveling woman, I prefer a secure hotel with all the room doors on the inside hallway, accessible through a safe lobby. (Avoid hotels with all the individual room doors on the outside opening to the street or parking lot.) A place with a breakfast included saves time and hassle on busy class mornings.
- I am happy to piggy-back visits with other guilds in your area. Please contact guilds within your area to see if there are any that are willing to share expenses. This helps us all!
- For long distance trunkshows and workshops requiring airfare, guilds are responsible for reimbursement of the purchased ticket **as soon as tickets are purchased**. A receipt will be provided to your guild for reimbursement. Guilds are also responsible for other expenses such as fees for checked baggage. In many case my baggage flies free with me on United Airlines!
- Please note that air travel may occur the day **BEFORE** my visit to your guild, and your guild will be responsible for my lodgings for that night. This is to ensure that both the trunk show bags and I arrive in time for your guild's meeting. I've arrived "same day" before, only to have the bags not make it with me! Air travel can be exhausting and it is difficult to give a lecture/trunk show or class the same evening after traveling all day to get to you. Please plan on an extra day where necessary.
- If you are "piggy-backing" with another guild, your guild may be responsible for picking up the lodging for the nights between you and the guild you are "piggy backing".
- If my trunk show needs to be shipped to your location, the guild is responsible for all shipping expenses in getting the quilts to your location, and in returning them back to me in Winston Salem, NC.

- If for any reason the guild or organization needs to cancel this contract prior to 6 months before the contracted dates, there will be no cancellation fee. If the guild cancels within 6 months of the contracted dates, the guild will be responsible for paying a \$100.00 cancellation fee.
- If there are conditions beyond our control (blizzard, hurricane, death in the family, etc) the contract may be terminated without a penalty payment assessed by either party. A rescheduling of the program may be an option. Life happens! Weddings, births, marriages, deaths, scheduling conflicts. I will do my best to keep my contract dates, but will give you at least a 6 month heads-up if I need to re-schedule my visit for any reason and I hope you understand that I have a family too!
- If this contract meets with your approval, please sign and return **two copies of this contract to Bonnie Hunter along with a self addressed stamped envelope**. I will keep one copy for my records, sign your copy and return it to you for your records.

Please feel free to call or email me at the number listed above if you have any questions or need further clarification of this contract.

I am eagerly anticipating visiting with your guild and wish to make it an enjoyable occasion for all. Until then.....Happy Quilting!

Bonnie K.Hunter, Quiltville.

SIGNATURES:

Guild representative: _____

address: _____

City State Zip _____

phone number: _____ email: _____

Second Guild Contact: _____

phone number: _____ email: _____